

HEMS/: Election/2024/  
28-09- 2024



**HARYANA  
ENVIRONMENTAL  
MANAGEMENT  
SOCIETY**

SCO 45, 1st Floor, Sector-31,  
HUDA Market, Gurugram - 122 001  
Haryana (INDIA)  
Tel. : 0124-4031501, 4100269  
E-mail : hems\_hry@hems.org.in

To

**All Members  
Haryana Environmental Management Society,  
at their location.**

**Subject: Election Notice**

Dear Members,

The election for the constitution of the Collegium members of Haryana Environmental Management Society (HEMS) out of total 100 Electoral Colleges in all over Haryana will be held as per programme attached as Annexure -I for information to all concerned.

Apart from above, the following other important documents pertaining to the forth coming Elections are also enclosed with for your perusal and information please.

1. Detail Election Programme **Annexure -I**
2. Format of Nomination Form **Annexure -II**
3. Detail Instruction to be followed by the Member Voters during the Election Process. **Annexure -III**
4. List of members is available on HEMS Website i.e. [www.hems.org.in](http://www.hems.org.in) as well as at HEMS Office. Members may obtain the same from HEMS office on request on payment of fees i.e. Rs.2/- per page or download free of cost from above mentioned HEMS website.

The Governing Body of HEMS appointed Shri P.K. Bansal, Additional Director (Retired), Deptt of Commerce & Industries, Government of Haryana as a Returning Officer to conduct HEMS Elections in a free, fair & impartial manner.

All the HEMS members who have cleared their dues before 30.06.2024 as per Clause 4(5)(ii) of the Bye Laws of HEMS and changed / appointed Authorized Representative (AR) as per Clause 4(3)(viii) of the Byelaws of the Society (if not change yet, may change / appoint AR on or before 15.10.2024) are eligible to participate in the forthcoming elections of HEMS.

Your co-operation is solicited in the conduct of Elections smoothly and peacefully.



**With Regards  
Yours Sincerely,**

**Sd/-**

**Bhisham Singh (Bhim Rana)  
President, HEMS**

Copy to

1. The District Registrar, Firms & Society, Gurugram for information please
2. Returning Officer, HEMS



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**Annexure -I**

**ELECTION SCHEDULE**

**Election Schedule / Programme for the Election of the Collegiums and Governing Body of  
Haryana Environmental Management Society(HEMS), Gurugram**

Sr. No	Events	Date, Day, and Time			
1.	Circulation of List of Eligible and ineligible Voters (Seeking objections/claims, if any, from the Members.	28.09.2024 (Saturday) Objections may be filed up to 14.10.2024 through e-mail from own e-mail ID/ personally / letter or any suitable mode of communication. This office will not be responsible for any loss of communication in this behalf. The objections will be settled in view of the provisions contained in the HRRRA Act 2012, rules made thereunder and the byelaws of the Society. The decision of the RO will be final.			
2.	Date of hearing of objections/ claims etc., for personal hearing if desired by any member before Returning Officer.	15.10.2024 (Tuesday) From 11.00 AM to 2.00 PM The member desiring to come for personal hearing should inform in advance through email, so that necessary arrangement may be made.			
3.	Circulation of Final Voter List of Members	16.10.2024 (Wednesday)			
4.	Filing of Nominations before the Returning Officer zone-wise	<b>Nomination filing Centre</b>	<b>Area/Distt</b>	<b>College Number</b>	<b>Date of Nomination</b>
		<b>Gurugram</b> (HEMS Office SCO-45, 1 <sup>st</sup> Floor, Sec-31, HUDA Market, Gurgaon)	Gurgaon, Rewari, Bawal, Faridabad, Ballabgarh & Palwal	1-37 & 92-100	26-10-2024 (Saturday) (10.00 AM to 4:00 PM)
		<b>Bahadurgarh</b> (Hotel Emmkay Residency 5166/58, Omex City, Patel	Bahadurgarh, Rohtak, Jhajjar, Bhiwani & Hisar	38-47 & 59-63	28-10-2024 (Monday) (10.00 AM to 4:00 PM)



		Nagar, Sec-15, Bahadurgarh			
		<b>Sonipat</b> Kanak Garden Resort 55 <sup>th</sup> Mile Stone, GT Karnal Road, Murthal, Sonapat	Sonapat, Panipat & Jind	67-91	29-10-2024 (Tuesday) (10.00 AM to 4:00 PM)
		<b>Jagadhari</b> Raman Hotel Model Town, Near Nahi Park, Yamunanagar	Jagadhri, Karnal, Ambala & Panchkula	48-58 & 64-66	30-10-2024 (Wednesday) (10.00 AM to 4:00 PM)
5	Scrutiny of Nominations by the Returning Officer.	04-11-2024 (Monday)			
6.	Withdrawal of Nominations before the Returning Officer at HEMS Office, Gurugram.	05-11-2024 (Tuesday) <b>Between 11:00 AM to 3:00 PM</b> (It can be sent by personal / through his or her own email ID)			
7.	Display of List of Contesting Candidates ( Electoral College-wise)	05.11.2024 (Tuesday)			
8.	Date of Polling / Election <b>Between 9:00 AM to 4:00 PM</b>	<b>Polling Station</b>	<b>Area/Distt</b>	<b>College Numbe</b>	<b>Date of Polling</b>
		<b>Gurugram</b> (HEMS Office SCO-45, 1 <sup>st</sup> Floor, Sec-31, HUDA Market, Gurgaon)	Gurgaon, Rewari, Bawal, Faridabad, Ballabgarh & Palwal	1-37 & 92-100	16-11-2024 (Saturday)
		<b>Jagadhari</b> Raman Hotel Model Town, Near Nahi Park, Yamunanagar	Jagadhri, Karnal, Ambala & Panchkula	48-58 & 64-66	18-11-2024 (Monday)
		<b>Sonipat</b> Kanak Garden Resort 55 <sup>th</sup> Mile Stone, GT Karnal Road, Murthal, Sonapat	Sonapat, Panipat & Jind	67-91	19-11-2024 (Tuesday)
		<b>P.K. BANSAL</b>			

		<b>Bahadurgarh</b> (Hotel Emmkay Residency 5166/58, Omex City, Patel Nagar, Sec-15, Bahadurgarh	Bahadurgarh , Rohtak, Jhajjar, Bhiwani & Hisar	38-47 & 59-63	20-11-2024 (Wednesday)
9.	Declaration of Collegium result	21.11.2024 (Thursday)			
10.	Uploading of Final List of Collegium Members on the HEMS websites of HEMS and District Registrar, Firms & Societies, Gurugram	21.11.2024 (Thursday)			
<b>Schedule of Election of Governing Body of HEMS</b>					
11	Filing of Nominations before the Returning Officer at HEMS Office Gurugram	26-11-2024 & 27-11-2024 (Tuesday & Wednesday) <b>Between 12:00 Noon to 4.00 PM</b>			
12	Scrutiny of Nominations by the Returning Officer at HEMS Office, Gurugram.	28.11.2024 (Thursday)			
13.	Withdrawal of Nominations <b>before the Returning Officer at HEMS Office, Gurugram.</b>	29.11.2024 (Friday) <b>Between 11:00 AM to 3:00 PM</b>			
14.	Display of final List of Contesting Candidates	30.11.2024 (Saturday)			
15.	Date Polling / Election	10.12.2024(Tuesday) <b>Between 09:00AM to 04:00PM</b>			
16.	Counting of Votes	10.12.2024 (Tuesday)			
17.	Display of final list of winning candidates	10.12.2024 (Tuesday) (After Voting & Counting)			

P.K. BANSAL



P.K. Bansal  
RETURNING OFFICER

28<sup>th</sup> September, 2024

Returning Officer, HEMS





**Haryana Environmental Management Society - HEMS**  
**SCO 45, 1st Floor, Sector - 31, HUDA Market, Gurgaon-122001**

Passport Size  
Photo

**NOMINATION FORM FOR THE COLLEGIUM MEMBER OF HEMS**

**FOR THE USE OF CANDIDATE**

- 1 Name of the Member Organization : \_\_\_\_\_
- 2 HEMS Membership No. : HEMS:CM / / \_\_\_\_\_
- 3 Address of Member Organization : \_\_\_\_\_  
Pin Code - \_\_\_\_\_
- 4 Contact Number of Organisation : \_\_\_\_\_
- 5 Email Address of Organization : \_\_\_\_\_
- 6 Name of the Authorized Representative : \_\_\_\_\_  
(as per serial number in the Voter List)
- 7 Designation of the Authorized Representative : \_\_\_\_\_  
Mobile No. of the Authorized Representative : \_\_\_\_\_
- 8 Electoral College No. (As indicated in the Voter list) : \_\_\_\_\_
- 9 Serial No. in Voter List of Electoral College : \_\_\_\_\_

10 **Declaration and acceptance by the Candidate**  
 I, .....accept my candidature for Election to the Collegium Member of HEMS from Electoral College No. .... I being only the authorized Representative solemnly declare and affirm that I am eligible to contest the Election under the provisions of the Act, Rules & Clause 4(3)(viii) of Bye Laws of the Society. The above information given by me is correct to the best of my knowledge. I further declare that I will not indulge in any corrupt practices as mentioned under section 40 of HRRS Act, 2012 during the conduct of election. If the information given by me later on is found false or incorrect, my candidature will automatically be treated as cancelled without intimation.

**Signature of the Candidate**

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_ **Designation in Organisation with Stamp**

**Note:** Candidate should present his nomination form personally and physically before the Returning Officer.

**For the use of Returning Officer**

Accepted / Rejected \_\_\_\_\_

Reasons for rejection of Nomination Form \_\_\_\_\_

**Date:** \_\_\_\_\_  
**Place:** \_\_\_\_\_  
Returing Officer  
HEMS, Gurugram



(Annexure-III)

HARYANA ENVIRONMENTAL MANAGEMENT SOCIETY (HEMS) (REGD.)

Instructions / Guidelines for the voters for election to the Collegium / Governing Body

- Polling will be held as per Program Schedule.
- One member will have one vote in his/her Electoral College only / Governing Body.
- The Voting will be by secret Ballot.
- Proxy Voting will not be allowed.
- Voters are required/advised to carry valid "**Identity Cards**" issued by their respective organization/industry/company//organization **OR**, any government approved photo ID such as Aadhar Card/Driving Licence /Voter I Card/PAN Card/Passport etc. (Member Voters without these documents will not be allowed to cast his/her vote).
- No canvassing will be permitted within the Office complex by the contesting candidates or their agents/representatives.
- Any illegal activity either on the part of the contesting candidate or his agent/representative or voter will attract legal action.
- If any information found later on wrong / misleading facts amount to cancellation of Candidature.
- Voters present in the Polling Station at 4:00 PM on the voting day will be allowed to Vote irrespective of the time.

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